

resume

J. Michelle Pakron

Web Development Team Lead, Designer and Administrator

experience

September 2001-Present

Stewart Enterprises, Inc.

Web Development Lead

I lead the web development team for Stewart. I also function as the SharePoint Site Administrator for all of our intranet and department sites. I am involved in the Discovery, Analysis, Design, Production, and Testing of web applications and sites. I am responsible for all interface design and SharePoint customizations.

January 2008-Present

PAR Products

Freelance Web and Print Designer

I create point of sale ads, email blasts, and websites for this manufacturer's rep firm.

March 2001-Present

HireSites.com

Freelance Designer

I design various websites and print pieces for this New York E-Services company.

March 2001-September 2001

Vi-Comm Inc.

Web Producer

I worked with a team in creating and producing new media projects for this award-winning design firm.

June 2000-March 2001

Active Pixel Web Development

Web Producer

December 1998-August 2001

Cynthia Hutchinson Communications

Part-time and Freelance Designer and Consultant

education

August 1994-May 2000

University of New Orleans

I completed the program for Graphic Design while also completing minors in psychology and studio art.

training

October 2009, Las Vegas, NV

March 2008, Seattle, WA

Microsoft SharePoint Conference

2008 and 2009

July 2008, Nashville, TN

SharePoint Solutions: InfoPath and Workflows training class

December 2007, Houston, TX

SharePoint Experts Branding Bootcamp

Various

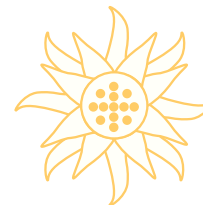
Classes in Management Skills, SharePoint, JavaScript, ColdFusion and ASP.Net

skills

web project management
web site design and production
intranet design
application interface design
SharePoint customizations
SharePoint administration and security
information architecture
functional specifications
production documentation
usability reviews & testing
user training & demos
site audits & recommendations

hardware/software

mac and pc literate
SharePoint Designer
PhotoShop CS4
Illustrator CS4
Freehand 11
Fireworks CS3
Dreamweaver CS4
Visio
Axure
Word and Excel
Visual Studio 2005



I have over 11 years of web experience, with 9 of those years working on a corporate intranet team. I have spent the last 4 years as the team lead, functioning as a project manager, client liaison, and web designer. I have over 3 years of experience with SharePoint 2007 design and customization as well as site collection administration. I understand the needs of an Enterprise and how to develop intranet sites and web applications that add value to the users and the company. I know how to lead a team and get projects completed on time.

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